

**Started on:** 21/08/2017 16:52:09  
**ID** 487

**Applicant** Mrs sanfra samuel  
youth in focus community group  
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**Current Status:** Application Received

**1. Project title? (Max. 8 words Eg. Tinkleton Village Youth Transport Project)**  
**\*required field**

Youth In Focus Community Group

**2. Project summary: (100 words) \*required field**

The project proposal is to carry out Street Based Youth Work in and around Westbury community area. The project is aimed at young people aged 13-19 25 with additional special needs Street based youth provision team will consist of three members of staff who will support and engage local youths using informal education through discussion allowing them to have a positive input around local issues concerning the community. Youth in focus team spent several weeks doing SBYW in Westbury. this piece of work was carried out in partnership with Dorset and Wiltshire Fire and Rescue service supporting young people on the Salamander project. Whilst carrying out youth work it became apparent that there was a lack of engagement for out of hours youth provision for those who do not wish to engage in in house activities. These targeted young people are perceived as a threat who take part in anti- social behaviour or hanging around supermarkets or undesired areas. The team will work in partnership with the area board local councillors Town council PCSOs and local secondary schools. Youth in focus staff team have a wide range of experiences in youth work and understand the challenges young people face which allow them to signpost and support young people in mentoring domestic violence relationship issues drugs and Alcohol issues sexual exploitation safeguarding and self-harming etc.

**3. Amount of funding required: \*required field**

- £0 - £1000
- £1001 - £5000
- Over £5000 (Please note - our grants will not normally exceed £5,000)

**4. Which Area Board are you applying to? Not sure? [-check on a map](#) \*required field**  
Westbury

**5. What is the Post Code of where the project is taking place?(If the application is for something that will move around to different locations please insert the post code for where it will be based for the majority of the time.) \*required field**

BA113

**6. Please tell us which theme(s) your project supports: \*required field**

- Informal education
- Youth work/development
- Sport/Leisure
- Residential
- Arts/Culture
- Employment or training
- 1:1/group work
- Community Project
- Community Safety
- Volunteering
- Environment
- Health
- Other

If Other (please specify)

Mental health diversity and inclusion

**7. About your project**

**Please tell us about your project (a strong application will address all of the following):  
\*required field**

- How does your project support local needs and priorities?
- How have young people been involved in your project so far?
- How many young people do you expect to benefit?
- How will your project be accessible and affordable?
- How will you encourage volunteering and community involvement?
- How will you ensure your project is accessible to everyone (Disabled, low incomes, vulnerable, etc.)
- How will ensure your project is inclusive?
- How will you work with other community partners?

This project is needs led by young people and the priorities are risen from the Local Youth Network needs analysis and the Joint Strategy Agenda JSA. Street Based Team has had a positive impact on supporting and encouraging young people in raising and highlighting issues such as the need to improve the condition of the Skate Park in Warminster organising trips through Positive Activities funds working with the LYN and having a voice about what is needed within their community area. We expecting to engage with over 200 contacts and participants per month and the young people may vary in age diversity gender and behaviour needs. The project is low cost as there are no overheads. Young people will have a key role in how the project is directed and the priorities that they need to see addressed. We encourage young leaders as part of our community engagement. SBYW is accessible to all young people and we work within the guidelines of equal opportunities. We have a strong working partnership that includes Town council Area Board Local Secondary Schools PCSOs CPT and other Local Youth Providers.

## **8. Safeguarding**

**Please tell us about how you will protect and safeguard young people in your project (You must address all of the following): \*required field**

- Please evidence your commitment to safeguarding and promoting the welfare of children and young people.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Are staff and volunteers Disclosure and Barring Service (DBS) checked and do you hold a central record of this as well as details of staff references.
- Who in your organisation is ultimately responsible for safeguarding?
- How do you ensure that young people are kept safe online when accessing your All staff are DBS checked and trained appropriately. Liability insurance to cover staff and young people. We are supported by Youth Action Wiltshire and the Local Youth Facilitator as well as run a club on line monitoring. Staff have a duty of care to ensure that young people and themselves are safeguarded and good understanding of the methods of reporting safeguarding issues services?

## **9. Monitoring your project**

**How will you know if your project has been successful? \*required field**

verbal updates and written report to the Area Board members photos Facebook weekly session evaluation feedback from young people feedback from PCSOs Run a club online monitoring success stories from partner agencies.

**10. Finance: \*required field, if you are a new organisation and don't have accounts leave blank and tick box below**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

Month  Year

**Total Income:**

£  Please enter in money format **with pence** but no pound sign or comma or p. Eg 15000.00

**Total Expenditure:**

£

**Surplus/Deficit for the year:**

£

**Free reserves currently held:**

£

**Why can't you fund this project from your reserves:**

This reserve is for work which money is given to carry out other work and expenditure

We are a newly formed group and do not yet have published accounts:

**10b. Project Finance:**

**Part One: \*required**

Total Project cost £  Please enter in money format **with pence** but no pound sign or comma or p. Eg 15000.00 [help](#)

Total required from Area Board £

**Part Two: Please itemise your project expenditure and project income \*required**

Quick tips:

1. List **ALL** expenditure in a general format eg. Materials 10.00, Tools 5.00
2. List **ALL** income **except the amount required from the Area Board** eg. Donations 20.00 [help](#)
3. Please enter in money format **with pence** but no pound sign or comma or p. Eg 15000.00
4. If your organisation reclaims VAT you should exclude VAT from the expenditure
5. Please ensure you **TOTAL** both columns correctly.
  - Expenditure column should equal Total project cost in Part One.
  - Income column should equal Total project cost **minus** Total required from the Area Board.
6. Here is an example layout, including how to display in kind contributions [help](#)

<b>Itemised Expenditure</b> eg Materials <a href="#">help</a>	£	<b>Itemised Income</b> eg Our reserves	£	<b>Tick if income confirmed</b>
staffing cost	£ 2400.00		£	<input type="checkbox"/>
insurance	£ 195.00		£	<input type="checkbox"/>
out of school activitie	£ 1000.00		£	<input type="checkbox"/>
	£		£	<input type="checkbox"/>
	£		£	<input type="checkbox"/>
	£		£	<input type="checkbox"/>
	£		£	<input type="checkbox"/>
	£		£	<input type="checkbox"/>
	£		£	<input type="checkbox"/>
	£		£	<input type="checkbox"/>
<b>Total</b>	£ 3595.00	<b>Total</b>	£	

(please ensure you total these columns even if values are 0.00)

**11. Have you or do you intend to apply for a grant for this project from another area board within this financial year? \*required field**

- Yes  
 No

**12. Tick all the Area Boards to which you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) \*required field, if Yes to Q11.**

- Amesbury
- Bradford on Avon
- Calne
- Chippenham
- Corsham
- Devizes
- Malmesbury
- Marlborough
- Melksham
- Pewsey

- Salisbury
- Southern Wiltshire
- South West Wiltshire
- Tidworth
- Trowbridge
- Warminster
- Westbury
- Royal Wootton Bassett & Cricklade

### 13. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):**

**Do you have the following (please tick any that apply):**

- Child Protection Policy
- Safeguarding Children
- Procedure for dealing with an allegation against a member of staff or a volunteer
- Complaints Procedure
- Public Liability Insurance
- Health & Safety
- Whistle blowing policy
- Internet use policy
- Constitution
- Annual Accounts
- Business/Project Plan (For projects where total project cost is over £50,000)

**Legal declaration \*required field**

- The information on this form is correct, that any award received will be spent on the activities specified.